**COUNTER OFFER LETTER**

May 1, 20XX

Cody Fredrickson

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Subject: Position that you interviewed for

Dear Mr./Ms. Last Name,

I am very pleased to have received the offer of XYZ **(job position here)** with ABC Organization **(name of the Organization here)** and look forward to accepting it. I am convinced that my 10 years of experience in this field will be a great asset for your organization and the terms of the offer are acceptable to me with a few minor modifications.

You have offered me a base Salary of XXX (mention the salary that you have been offered) per year. I have researched the industry norms for the position of XYZ and I believe that a salary of ZZZ **(quote your salary expectation here)** is more in-line with the experience and knowledge that I would bring to the job.

The position in question with your esteemed organization is of great interest to me. I sincerely believe that it corresponds to my professional objectives and that, with my experience, I will be able to make a strong contribution to your organization. I welcome the opportunity to discuss the above-mentioned modification with you in person anytime soon.

Thanking you,

Yours sincerely,

Cody Fredrickson